

Common Ground of Nebraska (CGN)

September 9, 2010

Noon- task groups meet, check with your task leader!

1:00-3:00 pm - general session

Hosted by:

Lanna Machmuller – Source Gas

Meeting Location

Source Gas

610 Central Ave.

Kearney, Ne 68847

308-440-0973

ATTENDANCE: Dan Maschka – Northern Natural Gas, Val Snyder – Kinder Morgan, Phil Bentz – Glenwood Telephone, Gary Brakhahn – ATC Communications, Marvin Brummer - SourceGas, Lanna Machmuller - SourceGas, Dave Stroebele – Metropolitan Utilities Dist, Susan Lynch – Digger’s Hotline of Nebraska, Jason Thron – SourceGas, Jerry Jacobson – Platte Pipeline

Minutes

1. Industry Highlight:

- a. Jason Thron with Source Gas provided a presentation on the history and current operations of SourceGas*

2. Old Business:

- a. Comments / Corrections from the previous minutes: NOTE – Minutes will be posted on the web (instead of e-mailing) – *No Corrections to previous minutes*
- b. Membership and Website related news: (Bill Uitts)
 - i. New members, pledge cards on web – ready to require all to use new form.
- This item will be removed from Old Business and will become part of an existing or new Ad Hoc Task Group
 - ii. Website: www.Nebraska-cga.com
- Discussion of updating website to make more user friendly to first time viewers. More traffic now with Billboard and Mailer

Advertising. Need to create easy access for registering and reviewing upcoming events

- iii. Is it possible to obtain an updated e-mail distribution list.
Membership Director should have ownership of managing and keeping updated email distribution list.

c. Task Groups

- i. **Strategy Planning Sessions and Goals** – Lance Loschen, Susan Griess, Bill Uitts, Gary Brakhahn, Phil Bentz, Dan Willets, and Randy Leiser.
- *Task Group did not meet prior to meeting, no update*
 - *Advanced Locate Workshop is scheduled for November 9th, 2010 in Gering, NE – the addition of a Locate Rodeo will be added to the agenda. Travis Beran, Bill Uitts and Susan Lynch will be organizing and leading the event.*
- ii. **Better Communication** - Lanna Machmuller, Rod Jobman, Doug Douglas, Marvin Brummer, Larry Blackstone, Val Snyder.
- Business cards remaining and suggested distribution.
- Lanna has several color-code cards available – please ask Lanna if you need any.
- iii. **Ad Hoc** – Children’s 811 Pirate Video
- Update - Dan Maschka and Susan Lynch
- Need to develop and implement a plan to distribute the videos. Currently being distributed to the schools in which we participate in Farm Safety Day events. Boy Scouts and additional schools are other areas to target. Dan will lead the effort to develop an organized effort – seeking any volunteers to assist with this.
 - *Website Development created as New Ad Hoc Item – seeking volunteer(s) to lead and manage this effort.*
- d. Progressive Agriculture Foundation (PAF) Safety Day Events 2010
- Update - Lanna Machmuller (others?)
 - *Jill Geyer with Digger’s Hotline participated in the Laurel/Concord Farm Safety Day*
 - *Lanna is developing a trifold mailer to distribute among the agricultural and homeowner community. She requested input from different utility industries (ie, power – tcom-munic) on the message they would like to be included in the flyers. Please get that information to Lanna asap so she can get these printed and mailed before November 2010. The 2010 Grant Money will be used in this effort.*

3. **New Business:**

- a. One-call board meeting update - Dan Maschka:
- Dan Maschka provided the One Call Board of Directors meeting update.
- b. 2010 Summit update - Dan Maschka:

- *The Summit was a huge success with many volunteers and participants. Follow-up surveys indicate a great interest in holding additional summits.*

- c. 2011 Grant update - Susan Lynch (and others):
2010 Grant Money has been used towards the following: Safety Summit and supporting promotional materials to include: mass mailings, safety vests, facility and food. Locate Workshops, Billboard Advertising and Promotional Mailings

Application for the 2011 Grant was submitted to the State Fire Marshall's office to be submitted to PHMSA – monies were requested to repeat the efforts of 2010 activities and to include White Flag promotions across the State. Announcements of awards are expected late November 2010.

- d. Review CGN Treasury - Lanna Machmuller:
- Lanna handed out the Treasury Account Statements and updated on the work she is doing to get reimbursements from the State Fire Marshall's office for the grant money that has been spent. This is a very lengthy and time consuming effort – please ensure any activities that are done for the Grant and need reimbursement are documented to the “T” and please contact Lanna prior to any expenditures to find out the proper protocol for reimbursement.

4. Open discussion:

It was discussed that we are needing to run another election of Officers for the upcoming 2 years of the CGN. Dan will put together a voting process and ballot. If you have anyone to nominate or would like to nominate yourself – please email Dan Maschka at dan.maschka@nngco.com

5. Determine the next meeting date, time and location:

*The next meeting will be hosted by Consolidated Utility Services/Digger's Hotline of Nebraska on Thursday, December 9. This will be at their new location:
4141 N. 156th Street, Suite 200
Omaha, NE
Directions will be sent with the Agenda for the upcoming meeting.*

Minutes submitted by: Susan Lynch